

MITCHELL TOWNSHIP MEETING AGENDA
Thursday, August 21, 2025

REGULAR MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVE AGENDA

MINUTES from June/July 2025

FINANCIAL STATUS

DEPARTMENTAL REPORTS

- Assessing
- Fire Department
- Planning Commission
- Roads
- Zoning Administrator
- Cemetery
- Building
- Park
- Elections

CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS

Next meeting date September 18, 2025 @ 7:00 p.m.
ADJOURNED

Mitchell Township Board

June 19, 2025

Meeting Minutes

The June meeting of the Mitchell Township Board was called to order by Supervisor Brimm, on Thursday, June 19th, at 7:00 pm at the Mitchell Township Hall, 6849 W. Tower Rd, Curran, Michigan.

Members Present: Treasurer Kevin Small, Clerk Olivia Bowers, Trustee Paula Taylor, Trustee Mike Lay

Members Absent: Supervisor Carla Brimm (Running Late, did show up)

Other Present: 3

It was moved by Paula Taylor, supported by Mike Lay, to approve Kevin Small to act as Supervisor.

Yes- 4 No- 0 Absent – 1 Motion Carried

May 2025 Minutes

It was moved by Paula Taylor, supported by Mike Lay, to approve the minutes from the May meeting.

Yes- 4 No-0 Absent-1 Motion Carried

May Financial Report

Working on QuickBooks.

State Unemployment is Current – June 2025

It was moved by Olivia Bowers, supported by Carla Brimm, to pay State and Federal payroll taxes Jan-June 2025.

Roll Call: Paula Taylor yes, Mike Lay yes, Carla Brimm yes, Kevin Small yes, Olivia Bowers yes.

It was moved by Paula Taylor, supported by Olivia Bowers, to approve the financial update from Deputy Clerk Dana Welch

Yes- 4 No-0 Absent-1 Motion Carried

Public Comment

Community Member came with concerns about agenda and minutes.

Departmental Reports

Assessing

July 21 online training

Fire Department

5 calls (brush fire, power line, Car PI, fire call, illegal burn)

It was moved by Carla Brimm, supported by Mike Lay, to proceed with the DNR 50/50 grant.

Yes- 5 No-0 Absent-0 Motion Carried

It was moved by Paula Taylor, supported by Olivia Bowers, to add Hannah Trufeal as clerical support.

Yes- 5 No-0 Absent-0 Motion Carried

Planning Commission

Meeting held on June 11th at 7:15pm. See attached notes

Roads -

It was moved by Kevin Small, supported by Mike Lay to approve 4 miles (Welch Rd, Wilson Rd, Tower Rd, Grosse Point Rd) of Chloride up to \$6,000.

Yes- 5 No-0 Absent-0 Motion Carried

Zoning Administrator

Received report 4 Correspondences.

Cemetery

Resolution to set Burial Dates

Update to cemetery Ordinance

Building

It was moved by Carla Brimm, supported by Olivia Bowers to use Jakes Junk for cleanup day for \$775.

Yes- 5 No-0 Absent-0 Motion Carried

Park

None

Elections

None

Correspondence

Old Business

New Business

It was moved by Kevin Small, supported by Paula Taylor to pay Payne in the Grass for May.

Yes- 5 No-0 Absent-0 Motion Carried

It was moved by Kevin Small, supported by Carla Brimm to pay MTA Dues.

Yes- 5 No-0 Absent-0 Motion Carried

It was moved by Olivia Bowers, supported by Carla Brimm to pay Esch's Porta Potty Rental.

Yes- 5 No-0 Absent-0 Motion Carried

It was moved by Olivia Bowers, supported by Carla Brimm to pay EMC account balance of \$2,965.

Roll Call: Paula Taylor yes, Mike Lay yes, Carla Brimm yes, Kevin Small yes, Olivia Bowers yes – Motion Carried

Adjourned at 9:50 p.m.

Next meeting August 21st, 2025 @ 7:00 p.m.

Mitchell Township Board

July 17, 2025

Special Meeting Minutes

The July Special meeting of the Mitchell Township Board was called to order by Supervisor Brimm, on Thursday, July 17th, at 7:00 pm at the Mitchell Township Hall, 6849 W. Tower Rd, Curran, Michigan.

Members Present: Supervisor Carla Brimm, Treasurer Kevin Small, Clerk Olivia Bowers, Trustee Paula Taylor, Trustee Mike Lay

Members Absent:

Other Present:

Pledge of Allegiance: 7:10pm

Public Comments

Roads: Alcona County Road Commission Bids

Olivia Bowers makes motion to accept the agreement for 1 mile of repairs to Hubbard Lake Trail for \$35,627.00 which is 50% of the total, the other 50% to be covered by the county road commission.

Kevin Small supports the motion.

Roll Call: Kevin Small yes, Paula Taylor yes, Carla Brimm yes, Mike Lay yes, Olivia Bowers yes.

Motion Passes

Meeting Adjourned at: 7:45pm

Meeting 7:45 open ~~Roll~~ Pledge to the flag.

Roll Call. Herb Trader, Pattie Palmer, Paula Taylor
Frank Ratti D. Jason? Ø

Zoning Plan Book discussion 5 year plan not been
reviewed, should be redone (Computerized)

? needed two more board members

Pattie motion to adjourn, Herb supported. at 7:45

Mitchell Township
Zoning Minutes
June 2025

- 06-04-2025 Craig Karek 810-845-7344. President of Crooked Lake. Asking for advice as to how to handle Blight Issues. (such as Abandoned Buildings, Ice Storm Remains, Gray Water Disposal in Yard by Lake). He wants to cause no troubles.
I advised he start by writing letters to Land Owners and proceed pending their response.
- Joe Schulty 989-418-8037 at 1645 Burgess asked for a call as he has a Zoning Question. I returned his call and left him a voicemail.
- 06-10-2025 Mark 561-648-8309. Asking if they need any Zoning Permits to add a generator to the existing tower at 6990 Welch Road.
- 06-11-2025 I emailed Olivia at MTA a signed copy of my completed direct deposit form.
- I received FEMA Letter. Filed.
- 06-17-2025 Tina Sparks 734-790-0027 called asking if they would need a permit to put up an outhouse for occasional weekend use.
Left her a voicemail stating that if it is less than 200 sq ft, no permit is required.
- Notified Mark that no permit is required to add a generator to existing tower on Welch Road.
- 06-18-2025 Jim Yutus 989-205-2534 has questions on garage set backs from house and existing pole barn. He'll send me drawings with measurements to review and advise.
- Thomas Clark 419-297-4374 at Lakes on the Green asking if he can split 7 acres in half. Advised he file paperwork with Equalization.
- 06-23-2025 Larry Kelcey 313-404-5333. Lakes Green. Putting carport over travel trailer. Asking if he needs permit. I messaged him stating that he did. Noted that he needs to send me a permit with payment made payable to Mitchell Township. Included my mailing address.

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Zoning Minutes
July 2025

- 07-02-2025 Jason 586-453-8957. Vacant property. What is biggest shed that they can put on property without a permit. Advised 200sf limit.
- 07-07-2025 Adam 262-880-5383. Trask Lake Road. What is Zoning process to build a Barn-Garage-Storage Building? Permits required? He will be sending me a completed Application along with Fee when he's ready to proceed.
- 07-15-2025 Don Lezinskey 586-292-7086. Inquired on how to get a LUP. Advised how to find online. He'll complete and forward with Fee.
- 07-21-2025 Per 7-15 note. Issued LUP #25-004 to Donald Leszczynski for Pole Barn at 2159 Foothill Drive in Barton City. Property ID 113-022-100-276-00.
- 07-28-2025 Pete 614-557-6258. They plan to split 110 acres to a 70 acre and a 40 acre parcel. He's asking what they need to do for Zoning. I explained that he needs to contact Equalization for proceeding.
- 07-30&31-2025 Donald Williams 586-604-0767. Needs LUP to begin construction as he as told by Harry Harvey at Building Dept. I advised he complete Application and forward to me along with Fee.